

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF HARRIS COUNTY W.C.I.D. NO. 50
MAY 17, 2019**

MEMBERS OF THE BOARD PRESENT:

Mario Runco Sheila M. Brown M. B. Eisenbarth George Shea Jr.

ABSENT: J. L. Restivo

GUESTS & STAFF PRESENT:

Davis Bonham John Riley Sabrina Herod Jonathan Liu Sandie Stephenson
Tim Leppard Mayor (TLV) John Keeney Councilwoman (EL) Ann Vernon Keith Wise
Robert Kosar Jeff Tave Dawn McDonald –State Rep from Dennis Paul's Office

President Mario Runco called the meeting to order at 1:01 p.m. and declared the presence of a quorum.

1. The Minutes of the Meeting of April 10, 2019, were presented. George Shea, Jr. made a motion to approve the minutes as written. M. B. Eisenbarth seconded the motion and all approved it.

The Minutes of the Meeting of April 12, 2019 were presented. George Shea, Jr. made a motion to approve the minutes as written. M. B. Eisenbarth seconded the motion and all approved it.

2. Citizen Comments – Mr. Robert Kosar updated the board regarding the number of reported flooded homes located in the district, requested the Community Rating System (CRS) be discussed at the next meeting, and reported that the City officials will be meeting with their FEMA representative on May 23, 2019. Ms. Makinen addressed the board regarding access to the presentation of the results of the District's drainage model at the April 10, 2019 meeting (*it is available online on the District's website*). After the meeting Mr. Runco offered to provide a synopsis of the results of the model for her. Sandie Stephenson addressed the meeting with regard to the flow of water on the City of El Lago's vacant lot on Cedar Lane. Jeff Tave addressed the meeting requesting the number of homes flooded by Hurricane Harvey within the District (*see Mr. Kosar's item above*) and how the projects proposed by the District as a result of their modeling work would affect those homes (*information that is already contained in modeling results presentation available online*). Mr. Keith Wise addressed the board with regard to reimbursement for repairs he made due to damage caused by the District's sewer line contractor error. Councilwoman Ann Vernon thanked the District and Mr. John Riley for their support with the backhoe for the newly constructed restrooms at McNair Park, and for upcoming City of El Lago street and sidewalk repair projects. Mr. Tim Leppard addressed the meeting with regard to the application for service for his proposed development located within the District's boundaries. Mayor John Keeney of TLV complimented the Board on the manner in which the Board conducts itself and on its positive approach to problem solving and getting things done.

3. Engineer's Report – Jonathan Liu presented the report (copy attached). Some items discussed were: a). Capital Improvements to the Drainage System are still under review. b). Construction activities continue on the Sanitary Sewer Rehabilitation – 2018 project. Pay Application No. 4 in the amount of \$133,735.28 from Nerie Construction, LLC is presented along with recommendation for payment. A motion to approve Pay Application No. 4 was made by M. B. Eisenbarth. The motion was seconded by George Shea, Jr. and approved by all. c). Smoke Testing of Sanitary Sewer Lines will begin around the July timeframe once the Sanitary Sewer Rehabilitation – 2018 project is completed. d). Construction Activities for the Ground Storage Tank (GST) No. 2 Replacement continue. Pay Application No. 2 in the amount of \$11,800.00 from Schier Construction for this project is presented along with recommendation for payment.

4. Financial Reports –A motion to approve Frost Bank Maintenance Fund Check Nos. 5942 through 5989 and Frost Capital Project Fund Checks Nos. 3064 through 3068 was made by George Shea, Jr. The motion was seconded by M. B. Eisenbarth and unanimously approved. A draft budget for the fiscal year ending 06/30/2020 was circulated for review. A discussion was held (*see item 7*).

5. Superintendent's Report – John Riley presented the report (copy attached). Some items discussed were: a). Cement Contractor, Martin Melendez, poured concrete for sidewalks at 300 Bayou View Dr. and 627 Whitecap Dr., and at 1714 W. Hedgecroft Dr. for a driveway. b). TCEQ conducted an inspection of the water plant. Discrepancy items noted in the inspection were: The need for replacement of clouded hydro-tank sight tubes, fence repair at the water plant, and minor surface water pipe leak (*all were addressed and repaired*). c). Removed, repaired, and reinstalled the north sludge return pump motor at the sewer plant. e). The annual fire hydrant survey was conducted. Three hydrants were found to be in need of minor repairs and one need replacement (*all items were completed*). f).Waste Management hauled 60 yards of sludge. g). Nerie Construction repaired a leaking sewer line by a manhole at 1618 Fair Oaks St. on which a previous contractor had performed work. It is recommended that video inspection of this area along with others be performed to ensure other such discrepancies are not present. h). Found flaws with the design and construction of the No. 2 GST, which need to be corrected: The sump drain hole and the overflow drain pipe are in wrong locations; and the welded floor is uneven. i). Weekly testing and annual servicing was performed on all emergency generators in preparation for Hurricane Season. j). Replaced the storm drain manhole cover at the intersection of Cedar Lane and Pebblebrook. k). There is a design flaw in the level controls (ultra-sound [primary] and floats [backup]) at the new sewer plant lift station, a solution is in work.

6. Office Manager's Report – Sabrina Herod presented the report (copy attached). Some Items discussed were: a). Financials are circulating for review, discussion, and approval. b). The 30 day notice to customers regarding rate order changes have been sent out. Effective date is June 1, 2019. c). 2018 Tax Levy is 96% collected.

7. Review Draft Budget – The 2019-2020 Proposed budget was presented. After a brief discussion was held, it is determined that additional time for review will be allotted and discussed at the June meeting.

8. Director Conflict Disclosure – Mr. Bonham addressed the board in regard to the Annual Review of Director Conflict Disclosures. All Directors serving on the Board are required by law to disclose conflicts of interest, if any exist, annually. Disclosure forms were presented to all Board members for completion.

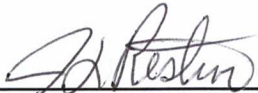
9. Executive session to consider pending or threatened litigation in accordance with Texas Government Code §551.071 and Personnel Matters in accordance with Texas Government Code §551.074 – There was no new information on this subject.

10. Items for Inclusion on Board's Next Agenda -- Engage Auditor for fiscal year ending (FYE) 2019/06/30, Submission of Emergency Operations Information; Application for Critical Load Status, Resolution Adopting Operating Budget for F.Y.E. 06/30/2020, CRS Program.

11. Pending Business – Next board meeting will be held June 7, 2019 at noon.

M. B. Eisenbarth made a motion to adjourn the meeting at 2:46 p.m. Sheila Brown seconded the motion and the motion passed by a unanimous vote.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "J. L. Restivo", written over a horizontal line.

J. L. Restivo, Asst. Secretary
Board of Directors